

MTC07-24-0
**REQUEST FOR PROPOSAL FOR THE SUPPLY
AND DELIVERY OF MINERAL AND PURIFIED
WATER TO
VARIOUS MTC OFFICES IN WINDHOEK**

Briefing Meeting

Date: 27TH February 2024

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EVALUATION PROCESS

- First technical compliance (preliminary evaluation to sort out solutions meeting the “deal breaker” criteria) – no scoring

EVALUATION PROCESS

- Firstly, technical capability scoring out of a 100% such as:
 - Technical specification strength
 - Relevance of reference

MTC usually calls for presentations from tenderers at this stage



EVALUATION PROCESS

- Secondly commercial evaluation – making sure prices are comparable on all shortlisted offers:
- All-inclusive prices as per the price schedule

MTC BEE POLICY APPLICATION

- BEE price advantage is a maximum of 10% or N\$100k per contract
- SME price advantage is a maximum of 2% or N\$100k per contract

HOW TO ALIGN WITH BEE REQUIREMENTS

- Submit all or any BEE related documentation:
 - NPPC certificate
 - Other BEE agencies verifications certificates
 - SME certificates



SUMMARY OF DEADLINES

ACTION	DUE DATE
TENDER DOCUMENTS AVAILABILITY:	MONDAY, 19 th FEBRUARY 2024
BRIEFING MEETING	TUESDAY, 27 th FEBRUARY 2024 @ 10H30
SUBMISSION OF QUESTIONS:	WEDNESDAY, 28 th FEBRUARY 2024
MTC RESPONSE TO QUESTIONS:	FRIDAY, 01 st MARCH 2024
TENDER CLOSING DATE:	FRIDAY, 08 th MARCH 2024 BY 14:30

WEBSITE SUBMISSION

- All soft copies must be uploaded on the MTC website, the link for submission is listed below:
- **<https://www.mtc.com.na/procurement/tenders>**
- Should tenderers experience any technical difficulties you are encouraged to contact the MTC Procurement Department for assistance before the deadline via (**tenders@mtc.com.na**).
- **NB:** For each tender, the apply button is located on the right side of the screen.
- Should you have difficulties uploading, we have a step by step manual on the procurement website.

BRIEF IN A NUTSHELL

REQUIREMENTS

- This Request for Proposal (RFP) is aimed at identifying a qualified vendor who can supply purified water to all MTC offices in Windhoek, on a consistent basis that complies with all applicable quality and safety standards and assure that the water quality satisfies or exceeds the regulatory standard norms.

REQUIREMENTS

- Supply and deliver 18.9L of purified water to various MTC offices
- MTC currently owns purified water machines (dispensers), but replacement shall be done by the successful bidder when required.
- Replace or maintenance of faulty dispenser machines (maintenance and emergency response plan)
- Bidders are required to provide details on the purification methods and technologies employed
- Bidders are required to explain the monitoring and testing procedures for water quality
- Specify the source of water and its compliance with quality standards.

QUESTIONS?



THANK YOU

