

# **MTC33-23-0**

## **REQUEST FOR PROPOSAL FOR THE SUPPLY AND DELIVERY OF IT HARDWARE**

Briefing Meeting

Date: 10<sup>th</sup> August 2023

**By: Yolandi Van Wyk (Procurement)**

**Paulina Lukas (IT Networks)**

# EVALUATION PROCESS

- First technical compliance (preliminary evaluation to sort out solutions meeting the “deal breaker” criteria) – no scoring
- Example of deal break criteria
- The tenderer should be an original equipment manufacturer (OEM) or an authorized partner for the supply of the equipment. Compliance with regulatory requirements – CISCO, LENOVO, PINNACLE, TARSUS, AXIZ, DELL, HP ETC.
- least five (5) reference letters for the supply and delivery of similar hardware not older than twelve (12) months.

# EVALUATION PROCESS

- Firstly, technical capability scoring out of a 100% such as:
  - Technical specification strength
  - Relevance of reference



**MTC usually calls for presentations from tenderers at this stage**

# EVALUATION PROCESS

- Secondly commercial evaluation – making sure prices are comparable on all shortlisted offers:
- All-inclusive prices as per the price schedule

# MTC BEE POLICY APPLICATION

- BEE price advantage is a maximum of 10% or N\$100k per contract
- SME price advantage is a maximum of 2% or N\$100k per contract

# HOW TO ALIGN WITH BEE REQUIREMENTS

- Submit all or any BEE related documentation:
  - NPPC certificate
  - Other BEE agencies verifications certificates
  - SME certificates



# SUMMARY OF DEADLINES

ACTION	DUE DATE
<b>TENDER DOCUMENTS AVAILABILITY:</b>	Wednesday, 02 <sup>nd</sup> August 2023
<b>BRIEFING MEETING</b>	Wednesday, 09 <sup>th</sup> August 2023 @ 11H00
<b>SUBMISSION OF QUESTIONS:</b>	Thursday, 10 <sup>th</sup> August 2023
<b>MTC RESPONSE TO QUESTIONS:</b>	Monday, 14 <sup>th</sup> August 2023
<b>TENDER CLOSING DATE:</b>	FRIDAY, 25 <sup>th</sup> August 2023 BY 14:30

# WEBSITE SUBMISSION

- All soft copies must be uploaded on the MTC website, the link for submission is listed below:
- <https://www.mtc.com.na/procurement/tenders>
- Should tenderers experience any technical difficulties you are encouraged to contact the MTC Procurement Department for assistance before the deadline via ([tenders@mtc.com.na](mailto:tenders@mtc.com.na)) or +264 81 888 2149.
- **NB:** For each tender, the apply button is located on the right side of the screen.
- Should you have difficulties uploading, we have a step-by-step manual on the procurement website.

Closing date: 25 Mar,  
2022

Closing time: 14:30

Apply

make the connection  
*mtc*



# BRIEF IN A NUTSHELL

# Requirements

- As an outcome of this tender, MTC will select an approved list of preferred suppliers from which requests for quotes shall be sent on an ongoing basis as per MTC's requirements at any given time. It is the responsibility of the supplier to deliver the hardware to MTC premises when ordered.
- The successful tenderers shall supply IT hardware for a period of 24 months to MTC in competition with other approved preferred suppliers.
- The tenderer must provide details regarding the warranty centre,
  - out-of-the-box failures,
  - and after-sales support

## Continue...

The bidder must guarantee that the delivered goods are or are made from new or unused materials, free from defects, free from defects in title, and are suitable for the purpose of MTC's operations and that the goods delivered remains suitable for this purpose for at least twelve (12) months of normal use after delivery.

**The rest are highlighted in the RFP**

# QUESTIONS?

**THANK YOU**

