

# REQUEST FOR PROPOSAL FOR THE PROVISION OF CLEANING SERVICES TO TELECOMMUNICATIONS LIMITED (MTC) NORTHERN REGIONS AND CENTRAL AREAS

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*make the connection*



# EVALUATION PROCESS

- Firstly, technical capability scoring out of a 100% such as:
  - Technical specification strength
  - Relevance of reference



**MTC usually calls for presentations from tenderers at this stage**

# EVALUATION PROCESS

- Secondly commercial evaluation – making sure prices are comparable on all shortlisted offers:
  - All inclusive prices as per the price schedule

# MTC BEE POLICY APPLICATION

- BEE price advantage is a maximum of 10% or N\$100k per contract
- SME price advantage is a maximum of 2% or N\$100k per contract

# HOW TO ALIGN WITH BEE REQUIREMENTS

- Submit all or any BEE related documentation:
  - NPPC certificate
  - Other BEE agencies verifications certificates
  - SME certificates



# SUMMARY OF DEADLINES

<b>ACTION</b>	<b>DUE DATE</b>
<b>BRIEFING MEETING:</b>	27 <sup>th</sup> October 2022 @ 11h00
<b>SUBMISSION OF QUESTIONS:</b>	31 <sup>st</sup> October 2022
<b>MTC RESPONSE TO QUESTIONS:</b>	01 <sup>st</sup> November 2022
<b>TENDER CLOSING DATE:</b>	4 <sup>th</sup> November 2022 by 14H30

# WEBSITE SUBMISSION

- All soft copy must be uploaded on the MTC website, the link for submission is listed below
- <https://www.mtc.com.na/procurement/tenders>
- Should tenderers experience any technical difficulties you are encouraged to contact the MTC Procurement Department for assistance before the deadline via **(tenders@mtc.com.na)**.
- **NB:** For each tender, the apply button is located on the right side of the screen.

Closing date: 25 Mar, 2022

Closing time: 14:30

Apply

make the connection

*mtc*

# BRIEF IN A NUTSHELL



# Scope of Work

**MTC requires the service of an experience supplier to clean the MTC Northern and Central Premises**

Cleaning will be as follow:

- Daily Cleaning
- Weekly Cleaning
- Monthly Cleaning

# Scope of Work

Supplier is responsible for the cleaning, materials apart from the cleaning materials listed below, that will be provided by MTC:

- Toilet Paper
- Hand Towels
- Dish Washing Liquid
- Hand Soap
- Toilet Spray

# Scope of Work

## Northern Premises:

- Mobile Home Ondangwa
- Ondangwa Express
- Mobile Home Oshikango
- Mobile Home Oshakati
- Oshakati Express
- Oshakati Switch
- Mobile Home Outapi
- Mobile Home Katima Mulilio
- Mobile Home Rundu
- Mobile Home Tsumeb (Incl Radio Office)
- Mobile Home Otijwarongo

## Central Premises:

- MH Olympia
- MTC Warehouse
- MTC Technical Building
- MTC Call Centre
- MH Klein Windhoek
- MH Katutura
- MH Daniel Munamava
- MH Maerua Mall
- MH Mariental
- MH Grove Mall
- MH Khomasdal
- MH Wernhill

## Central Premises Continue:

- •Gym
- •MH NUST and Innovation Centre
- •Airport
- •MH Okahandja
- •MH Walvis Bay House 2000
- •MH Walvis Bay Dunes Mall
- •MH Swakopmund Plats Am Meer
- •MH Oranjemund
- •MTC Enterprise Business Unit – Daniel Munamava Street

# QUESTIONS

THANK YOU